Deanwell SCHOOL

Procedure Plan for Alert Level 2

We miss our tamariki and we can't wait to see you all.
School is safe and we are all ready for learning.

School Opens Monday 18th May 8.30am

The following procedures have been developed with the safety of employees and students in mind, and have been aligned to the Ministry of Education guidelines.

We will endeavour to make school as safe as possible as we return at Alert Level 2.

We have chosen to operate learning in each OHU to support safe distancing.
This means that each OHU have scheduled times for playtime and lunchtime and set areas of play.

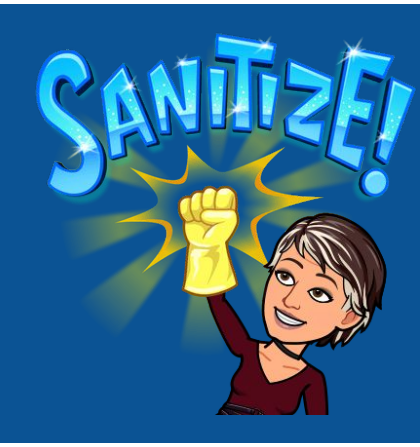
- **Deanwell School opening hours are 8.30am - 3.00pm**

  NO STUDENTS ARE TO ARRIVE EARLIER THAN 8.30am
- Only three gates will be open in Alert Level 2...
  - Hall gate
  - Staff car park gate
  - Back gate near the swimming pool
- The gates will be open in the…
  - Morning: - 8.30 - 9.00am
  - Afternoon: - 2.45 - 3.15pm
- If you require entry into school outside the gate opening hours you will need to line up outside the front office

- **During Alert Level 2 we ask whānau, parents and caregivers to only come onto school grounds.**
- Schools are required to keep a contact tracing register of all adults who come onto school grounds.
- To meet this requirement we will have staff at the open gates where they will support our whānau, parents and caregivers to complete the contact tracing register
  - We ask that you abide by the physical distancing rules
  - That you use the hand sanitizer provided and
  - That you record your
    - name
    - address
    - phone number
    - purpose of visit
    - movement and location in school
    - time of entry and exit
- **PICK UP AFTER SCHOOL**
  - Kōkako and Tūī OHU, and their siblings from other OHU, with be at the front of the school at 3.00pm ready for pick up
  - Pīpī Manu, Kārearea and Kererū will be out the front of the school by 3.10pm ready for pick up

Students need to bring to school...

- A named water bottle as all the drinking fountains will be closed for use.
- Their own food for playtime and lunchtime. We are not allowed to share kai.
- Appropriate clothing for the colder weather e.g. sweatshirt, jacket, warm shoes.



Cleaning and Hygiene

- Cleaners will complete daily cleans in line with the Ministry of Health guidelines. An additional clean of high touch surfaces such as door handles and light switches will be completed each lunchtime for the remainder of term 2.
- Each OHU also has disinfectant wipes that teachers can use to wipe any hard surfaces where and when necessary
- We will continue to model and teach good hygiene practices (coughing into one's elbow, handwashing and drying, applying hand sanitizer)
- Hand sanitiser will be provided in every classroom. Students and staff will use this hand sanitiser as they enter the classroom each time. Regular hand washing will also be taught with regular reminders.

- Physical distancing is a good precaution to prevent the spread of disease. There does not need to be a specific measurement but where practicable 1 metre should be used as a guide.
- Students and employees should be far enough away from each other so that they are not breathing on, or touching each other.
  - We should all maintain a free **'Moist Breath Zone'.**
- Students who continually choose not to follow appropriate physical distancing will have their whānau contacted and may be asked to go home. We are not willing to risk the safety of students or employees.

- **We love all of our tamariki dearly. Air hugs are our new normal.**
- Can you please speak with your child/children to emphasize the importance of physical distancing and that their teachers still love them even though we can't hug them?
- Communicating with our whānau is so important to us. Instead of you coming onto school grounds please feel free to email your child/children's teacher with any concerns or questions. Teachers will be checking their emails regularly.
- Teacher emails are listed on our Deanwell School website.

- Students and staff need to stay home if they are unwell. Anyone who becomes unwell with symptoms of Covid 19 during the school day will be sent home.
- Our contact tracing is a combination of attendance, timetable, and visitor registers. These provide good information to health authorities if they need to contact people that might be considered a close contact of a confirmed case, and determine whether they will need to self-isolate.

Kia manawanui, kia manaaki, kia haumaru!

Pam xxx