



Critical Health and Safety procedure for our tamariki

Now that some of our practices are returning to pre covid times this is a timely reminder of procedures around students who are late in the morning and those who are picked up early in the afternoon.

These procedures are important to follow for various safety measures including: -

- That our tamariki are accounted for at all times.
- Only authorised people are collecting the right tamaiti.
 - (Please know that we have a number of whānau with specific custody requirements we must meet for the safety of the tamariki)
- The event of an emergency.



Late to school - students who arrive after 8.45am

- Student signs in at the office through the vistab system (Electronic system).
- When they do this they will be printed a late pass that will need to be given to the classroom teacher when they arrive in the classroom.
- This pass indicates that they have signed in and have been recorded on the etap / attendance roll (as late).



Early Afternoon Pick Up

- When a student is leaving early only the people recorded on etap (our electronic information system) are allowed to pick up the student unless a prior arrangement is organised.
- The person picking up the student will sign the student out at the office through the vistab system.
- When you do this you will be printed a leave pass that you give to the teacher when you go to the classroom to collect your child/children.
- Teachers must sight this pass before allowing the student to leave as it ensures we know who is on sight in the event of an emergency.
- Whānau please do not be offended if: -
 - The classroom teacher asks you to go back to the office if you don't have a leave pass
 - If you are not known to the teacher and they ask questions to seek further clarification about who you are



PLEASE NOTE:

We discourage early pick up as it is disruptive to learning and it places pressure on our tight safety procedures, especially if we have a lot of students being picked up early.

We ask all whānau to wait out the front of school until 2.55pm

At 2.55pm the gates will open and Pīpī Manu whānau are then welcome to come in and collect their child / children. Older students will walk out of school by themselves at 3.00pm.

~~PROBLEM~~
SOLVED





Monday 9th May, 2022

Thank you to our Deanwell Whānau. Your amazing kindness has been so greatly appreciated.

IMPORTANT DATES 2022

Term 2

Monday 9th May

'Keeping Ourselves Safe' Parent hui,
2.00pm in Ruma Ako Pakeke

Monday 6th June

SCHOOL IS CLOSED - Queen's Birthday

Tuesday 7th June

Grandparents Day

Thursday 9th June

Year 3 - 6 Cross Country Run

Wednesday 15th June

School Photos - class & individual

Friday 24th June

SCHOOL IS CLOSED - Matariki

Monday 27th & 28th June

Student Led Conferences - Whānau come
into the school and learn about their child's
learning

Friday 8th July

Term 2 Ends

Term 3

Monday 25th July

Term 3 Starts - Powhiri 9.15am

Friday 26th August

SCHOOL CLOSED - Employee Only Day

Friday 30th September

Term 3 Ends

Term 4

Monday 17th October

Term 4 Starts - Powhiri 9.15am

Monday 24th October

SCHOOL IS CLOSED - Labour Day

Friday 16th December

Term 4 Ends - Last Day of the Year

Parent Hui: Keeping Ourselves Safe

Date: Monday 9th May

Time: 2.00pm

Venue: Deanwell School in Ruma Ako Pakeke

**We look forward
to seeing you**

We greatly appreciate whānau support teaching 'Keeping Ourselves Safe'



Can you please support our special day by inviting our Grandparents?

Grandparents, Parents and
other Friends of the school are
all invited to

Grandparents Day

Tuesday 7th June, 2022

9.00 am - 12.30 pm

Deanwell School, 49 Deanwell Avenue, Hamilton 3206

Powhiri at 9.00 am in the school hall.



We look forward to seeing everyone.

Grandparents Day

Tuesday 7th June, 2022

A reminder that we ask each family to provide a small plate of kai for our Grandparents to share at morning tea.

Please bring the plate to the hall kitchen on Tuesday morning.

- Where:** Deanwell School
49 Deanwell Ave
Hamilton 3206
- When:** Tuesday 7th June, 2022
9:00 am - 12:30 pm
- Programme:** 9:00am - Powhiri
If it is fine - please wait outside the hall to be called into the hall
If it is wet - please come into the staffroom and/or Ruma Ako Pakeke and wait to be called into the hall
9.30am - Kai
10:00am - Student leaders will collect Grandparents from hall
10:05am - 10.45am - 40 minutes activity in class
11:00am - Paramanawa (refreshment, snack)
11.15am - 12.15am - 60 minute activity in class
12.15 pm Poroporoaki (Farewell)
- Who:** Grandparents, parents and other friends of the school
- Phone** 07 843 7069
- Email** office@deanwell.school.nz

Staff of Deanwell School will be parking on the road this day to keep the car park free for those Grandparents that need to be close